



Phone: (724) 226-8320
4201 Arnold Ave
Lower Burrell, PA 15068
www.shankwasteservice.com

custsvc@shankwasteservice.com

July 1, 2024

Dear Aspinwall Borough Resident,

We are pleased to inform you that Shank Waste Service, Inc. has the exclusive contract to provide solid waste disposal and recycling services to Aspinwall Borough residents. The contract's term is for two (2) year effective July 1, 2024, through June 30, 2026. **Service under this contract is mandatory for all residents of one- through four-unit dwellings.**

We extend a welcome to all customers. We are a local family-owned company which has been proudly serving area residents for over 65 years. Our Customer Service Dept. is available Monday through Friday 8am-4:30 pm. You may contact us at 724-226-8320 or by email to custsvc@shankwasteservice.com or visit www.shankwasteservice.com.

Please read and keep this guideline packet. Landlords, it is important to provide tenants a copy of this packet.

Basic Curb Service: weekly collection of unlimited solid waste and every week recycling collection is per individual residential unit for material generated from within the service address. Solid waste and recyclables should be placed at the curb the night before your scheduled pick-up day. Both will be picked up the same day.

2024/25 Basic Curb Rate: \$32.93 a month per unit (\$98.79/quarter) will be billed every three (3) months.

Senior Citizen Rate: Available to a Senior Citizen over the age of 60. \$30.00 a month (\$90.00/quarter) will be billed every three (3) months. Please submit a copy of a valid form of ID with your first bill. You will receive a bill at the regular rate, you may pay the senior rate provided ID is included. Residents who participate are not eligible for the any additional Snowbird Discount.

Snowbird Discount: Available to residents who leave their permanent residences between November 1st and March 30th may pay this reduced rate while away not to exceed a 3-month period, provided they inform Shank Waste Service 30 days prior to departure by email or by phone. Residents who participate are not eligible for the Senior Citizen Discount. The Snowbird discount is \$3.00 per month for the months you are away.

PICK UP DAY: Your pick-up day will be Wednesday. Refer to the enclosed calendar for the recycling collection weeks.

In addition to our residential service, we offer a full range of commercial solid waste disposal and recycling services. Our commercial containers and roll-off dumpsters range in size from 2 yards to 40 yards in capacity.

We appreciate the opportunity to provide prompt, reliable service for you.

Best Regards,

SHANK WASTE SERVICE, INC.

Douglas Vogel

Douglas Vogel
Vice President

PLEASE KEEP THESE IMPORTANT GUIDELINES FOR FUTURE REFERENCE.

Our Customer Service Dept. is open Monday through Friday from 8:00 am to 4:30 pm to assist you and to accept payments. Contact us at 724-226-8320 or email custsvc@shankwasteservice.com. Find additional information at www.shankwasteservice.com. A voicemail or email left after business hours will be responded to the next business day.

CURB SERVICE: Place bags, garbage cans at the alley curb (where alleys exist) or at the front curb (where no alleys exist) within 5 ft. of the main paved road the night before your scheduled collection day. All trash must be bagged.

Each bag must be at least 3 mils thick, and each bag is not to exceed thirty-five (35) gallons nor thirty-five (35) pounds. Cans should be watertight, metal or plastic, with tight fitting covers and have handles. The weight of the can and its contents shall not exceed sixty (60) pounds. DO NOT USE GROCERY BAGS, PAPER BAGS, CARDBOARD BOXES OR 55-GALLON DRUMS AS GARBAGE RECEPTACLES. Any items placed out in this manner will not be collected. **We assume no liability for the replacement of any cans or lids.**

IDENTIFICATION AND WEATHER: Clearly identify your street number on your mailbox or some type of permanent marker near the alley or road. It is important to make the containers visible to the driver. In winter months, please remove snow from the area where you place your containers and have a reasonably clear approach path for both the driver and truck. **It is highly recommended to close lids and use garbage bags in cans as drivers will not reach into the cans to remove loose items that are stuck or frozen inside the can.**

ITEMS INCLUDED THAT WILL BE PICKED UP AT THE CURB:

- ✓ Household Solid Waste - Is garbage including but not limited to, all table and kitchen refuse and waste, broken glass, and dishware – wrapped securely in heavy paper.
- ✓ Recyclables – Refer to the Recycle chart. Place items directly in the recycle bin (NO PLASTIC BAGS).

Limit 1 bulk item per week.

- ✓ Large Appliances & Bulky Waste including furniture, appliances such as stoves, washers, dryers, water heaters, other household appliances and furnace pipes.
- ✓ Carpet, rugs, and padding must be cut in sections no longer than 4 ft., be securely rolled and tied and not over 30-lbs. *Please contact Customer Service in advance if more than six (6) bundled sections per week are to be picked up.*
- ✓ Hedge cuttings, limbs, and branches from trees, not exceeding three (3) inches in diameter and only if securely tied in bundles not exceeding forty-eight (48) inches or thirty-five (35) pounds in weight.
- ✓ Mattress/box springs: for our worker's protection, mattresses must be wrapped in plastic and taped securely closed with duct or packing tape to prevent any possible exposure to infectious pests such as bedbugs, fleas, etc.
- ✓ Appliances that contained refrigerant (Freon) this includes refrigerators, freezers, air conditioners, dehumidifiers, ice makers and water coolers. (a tag certifying that the FREON has been removed by a certified professional, need to be on the appliance)

MISSED PICK-UP: All requests for missed collection must be made within 24 hours of collection day.

Included Special Collections:

Christmas Trees – Will be picked up at the curb in the months of December and January. You must remove decorations. Cut tree so the branch spread is no more than 6 ft. across, and tree length is no more than 6 ft., and not weighing more than 30 lbs.

HOUSEHOLD HAZARDOUS WASTE (HHW) AND E-WASTE COLLECTION: *(pending DEP approval)* At no additional charge, **must contact the customer service department to schedule a collection appointment.** At least 10 business days in advance of the scheduled collection a collection kit with instructions and a bag will be sent to your home prior to your scheduled pick-up date. Each bag may not exceed 45 lbs. of acceptable HHW materials. You may place larger items such as long fluorescent lamps, auto batteries, and E-Waste beside the bag. Bags must be placed on the resident's property, 10 to 15 feet from the curb, along a driveway or street facing area and may not be placed on the curb or public property. Items must be placed outside the residence no more than 24 hours prior to your scheduled collection date.

Electronic Waste: E-waste items including but not limited to TV's and computers including desktop, laptop, tablet, E-readers and peripherals including monitor, keyboard, mouse, printer etc. Any device capable of receiving and displaying television or video programming. Scheduled items must be placed on the resident's property, 10 to 15 feet from the curb, along a driveway or street facing area and may not be placed on the curb or public property. Items must be placed outside the residence no more than 24 hours prior to your scheduled collection date.

NEEDLES and SHARP OBJECTS: Help us prevent needle sticks to our employees. Place all needles, syringes, and lancets in a hard-plastic container with a tight-fitting lid **taped** shut. Place with your regular trash **NOT** the recycling. Wrap all sharp objects, such as broken glass or sharp metal, in heavy paper and tape shut. ***Please protect our workers!***

ITEMS THAT WILL NOT BE PICKED UP THROUGH RESIDENTIAL SERVICE (including, but not limited to):
These items will be accepted if placed in a roll-off dumpster. Please call Customer Service for sizes and rates.

- ✓ Large building materials, refuse caused by repairs, remodeling, demolition and/or construction of any structures.
- ✓ Paving materials, stones, sand, dirt, sod, concrete, 55-gal drums, grease drums, large vehicle parts, hot tubs and pianos.
- ✓ Bushes, shrubs & other vegetation with soil attached to root system, tree trunks or tree limbs more than 3" in diameter or 48" in length.

ITEMS NOT ACCEPTED AND WILL NOT BE PICKED UP State Regulations prevent us from accepting the following:

- ✓ Sewage, excrement without specific DEP approval
- ✓ Propane/oxygen tanks, gun ammunition, explosives, fireworks, asbestos or any material that may be considered hazardous, volatile, radioactive, infectious, or toxic.

HOLIDAYS: We close in observance of the following 6 holidays:

New Year's Day Memorial Day Independence Day Labor Day Thanksgiving Day Christmas Day

If your scheduled collection day falls on or after a weekday holiday, your collection will be 1 day later that week.

If your scheduled collection day falls before a weekday holiday, there will be no change in your collection day.

There is NO CHANGE to collection days during the following weeks:

Martin Luther King Jr. Presidents' Day Good Friday Easter Juneteenth Columbus Day Veterans Day

BILLING: All accounts will be invoiced every three (3) months to be paid in advance of service rendered.

EMAIL BILLING:

Simplify your life by receiving your bill via email.

Avoiding postal delays.

Reduce household paper clutter.

Help reduce the need for paper during the current critical paper shortage.

Enroll with your smart device. 



Billing dates will be:

July 1 For services in May (last 2 weeks), June, July, August, Sept (This is a 1 time change due to new contract bid)

Dec 15 for services in Jan, Feb, March

Sept 15 For services in Oct, Nov, Dec

March 15 For services in April, May June

PAYMENT: Pay by mail or through our secure website. We accept Discover, MasterCard, Visa, credit and debit cards.

E-check is available by calling the customer service department. There is a green drop box for payments located at the end of the driveway. *Any check not honored by the institution drawn upon and returned will be assessed a minimum \$35.00 service charge.*

Payments must be received in our office by the due dates, a late charge will be added to accounts remaining unpaid. A late notice will be sent, and any unpaid accounts by the date specified in the notice will have service suspended until paid in full. In addition, a \$10.00 restart fee will be added to your account.

Automatic Bill Payment is available at no charge. Enroll a debit/credit card or a bank account for electronic fund transfer (EFT) to automatically pay your account balance with every billing cycle. Enrollment is available on the website www.vogeldisposal.com and select the Auto Pay button at the top right.

Quick link QR codes are located on the back of printed statements for making an online payment, enrollment in auto payment, email billing, and printing your schedule.

SERVICE AND MOVING CHANGES: Notify our office if you want to make a change to your service or before you are moving.

Visit us at www.shankwasteservice.com for information, announcements, holiday schedules, to make payments, guidelines and a personalized collection day calendar, forms to enroll in paperless billing and automatic bill payment, as well as up-to-date information if any scheduling changes due to severe weather.

Employment opportunities are listed under the Career tab.



RECYCLING BIN GUIDELINES



Aspinwall Borough NO PLASTIC BAGS!

WE DO NOT ACCEPT WET PAPER OR CARDBOARD, OR RECYCLABLES MIXED WITH TRASH.

Remember: Just because it is made of a material that can be recycled, does not mean the item can be recycled by our Company.

MATERIAL	ACCEPTABLE	PREPARATION	<u>NOT</u> ACCEPTABLE
Aluminum & Metal Cans	EMPTY Food and beverage cans, empty, clean & dry foil containers	Rinse empty cans, push lid down inside can. Place items loose in cart.	Cans containing food, clothes hangers, scrap metal, screws, nails, toys, lawn furniture, paint cans, aluminum siding For safety reasons, no aerosol cans & no pressurized containers
Plastics (PET, HDPE) #1, 2 & 5	Food & beverage bottles and jugs, water jugs, liquid detergent, bleach & softener bottles, hair care bottles	Empty and rinse containers If container is greasy, wipe out with soapy water & rinse Place loose in cart.	Plastic cups/plates, styrofoam peanuts and blocks, plastic plant pots, foam plastic egg cartons, plastic wrap, bubble wrap, plastic bags, CD & DVD's, toys, lawn furniture; motor oil, cooking oil bottles, pesticide, herbicide, antifreeze jugs
Paper	Newspapers and magazines	Newspaper and Magazines shall be securely bundled and tied with string or twine and/or placed in a brown paper bag and placed under or behind the recycling container.	NO SHREDDED PAPER Phonebooks, glue bound books, gift wrapping paper of any kind Do not place paper out on wet days.
Cardboard	<u>Clean</u> corrugated cardboard, cereal, shoe & tissue boxes	Flatten or break down into pieces no larger than 4 feet, <u>remove</u> all packing material such as styrofoam blocks, peanuts, bubble wrap, etc.	Oily pizza boxes; milk cartons; juice boxes; take-out food containers; oily, soiled, or contaminated cardboard; packing materials (eg. styrofoam, peanuts, bubble wrap, etc.) If you have a bin, do not place cardboard out on wet days.
Glass* Glass is repurposed, not recycled according to PA DEP's definition	Clear, brown, amber and green beverage bottles and food jars	Rinse bottles and jars (labels may be left on)	Broken glass, light bulbs, dishes, drinking glasses, crystal, window glass, mirrors, ceramics, Pyrex or tempered glass

**Glass will be collected in your recycling bin from your municipality to be repurposed for another use.*

RECYCLING REMINDERS

- 1) Set out recycling bin the night before your scheduled day. Place within 5-ft of curb or roadside.
- 2) Recyclables that are mixed with garbage will not be collected. Place in trash the following week.

HOLIDAYS: Our Company is closed in observance of these 6 Holidays:

New Year's Day Memorial Day Independence Day Labor Day Thanksgiving Day Christmas Day

If your collection day falls **ON OR AFTER A WEEKDAY HOLIDAY**, your collection will be 1 day later.

If your collection day falls **BEFORE A WEEKDAY HOLIDAY**, there will be no change in your pickup.

There is NO CHANGE to collection days during the following weeks:

Martin Luther King Jr. Presidents' Day Good Friday Easter Juneteenth Columbus Day Veterans Day

Shank Waste Service, Inc.
PO Box 865
Mars, PA 16046
Return Service Requested

June 28, 2024

Dear Aspinwall Borough Resident.

Enclosed you will find the Hazardous Household Waste and Electronic Waste Collection information. Collections are by appointment only with the following dates for collection in 2024.

E-Waste collection will be the last Wednesday of each month

To schedule an e-waste pickup please call the customer service department a minimum of 7 days prior to the collection day.

You will need the brand name, screen size, style, approximate weight.

HHW collection will be:

September 20, 2024

December 6, 2024

To schedule a HHW pickup please call the customer service department a minimum of 10 business days prior to the collection day.

You will need the following information for Hazardous Household Waste: the brand name, container size, quantity remaining in container, if the label is legible and possible information from the label.

Best Regards,

Shank Waste Service, Inc



Phone: (724) 226-8320
Fax: (724) 226-8322
4201 Arnold Ave
Lower Burrell, PA 15068
www.shankwasteservice.com

At-the-Door Household Hazardous Waste & Electronic Waste Collection for Aspinwall Borough

WHAT IS HHW?

Household Hazardous Waste (HHW) is leftover household products that contain corrosive, toxic, ignitable, or reactive ingredients that require careful disposal.

What are the benefits of proper HHW recycling and disposal?

- ✓ Conserves resources and energy that would be expended in the production of more products
- ✓ Reuse of HHW products saves money and reduces the need for generating hazardous substances
- ✓ Prevents pollution that could endanger human health and the environment

So before you toss it, consider the following:

- Latex paint is not hazardous waste. Consider donating it to community groups or organizations for re-use!
- Many automotive stations, auto parts stores and supply stores will accept used motor oil for recycling.
- Automotive batteries may be exchanged at the place of purchase, or turned in at some battery retailers and scrap yards.

REQUEST A KIT

No later than 10 business days before your scheduled collection. Within 7 days of pick-up, we will send you a kit with instructions and a bag for you to secure all the materials. The bag may not exceed 50lbs. There is a (1) one bag limit per collection event.

- Please have your address ready and the types and quantities of materials you want picked up.
- You will be scheduled for the first available appointment.

Our Customer Service Representatives will answer any questions about proper disposal for unacceptable materials or quantities larger than 5 gallons.

ACCEPTABLE MATERIALS

All containers must be less than 5 gallons, must not be leaking, and must be properly labeled and secured in the packaging from the kit.

- Consumer electronics (computer/monitor, keyboard, other peripherals, printers, televisions)
- Automotive Products (batteries, fluids, motor oil, polishes, waxes, used oil filters and oily rags)
- Garden Chemicals
- Paint (latex, oil-based, stripper, thinners, artists' paint)
- Household Cleaners (bleach, cleaning compounds, floor stripper, drain cleaner, tile remover & cleaners, rust remover, wood preservatives, non-commercial corrosive chemicals, lye)
- Flammable & Combustible Materials (gasoline and diesel fuel, solvents, certain cleaners/waxes)
- Swimming Pool Chemicals
- Mercury-Containing Devices (thermostats, thermometers, switches, other devices)
- Miscellaneous Household (hobby glue, driveway sealer, other poisonous/flammable/combustible materials, batteries, household fluorescent tubes and CFLs)

UNACCEPTABLE ITEMS:

Materials Improperly Packaged, Biological Wastes, Construction Materials, Radioactive Materials (including smoke detectors), Unknown/Unlabeled Materials, Pressurized Cylinders, Ammunition, Explosives, Leaking Containers, Containers Over 5 Gallons, Commercial Products, All Medications, Empty Containers, Asbestos, Tires, Fire Extinguishers, Liquid Mercury, Appliances, Damaged TVs/Monitors, Business Supplies from Home, Trash, including bulky items

SCHEDULE AN APPOINTMENT

We will collect your HHW and electronic waste at your residence **by appointment only**.

Customer Service: 724-226-8320

(Monday-Friday 8:00am – 4:30 pm)

Email: custsvc@shankwasteservice.com

Online: Visit us online to send a service request to www.shankwasteservice.com